

Academic Policy: Academic Forgiveness Policy	Effective date: <b>MAY 2020</b>
Application: All Undergraduate Students Access: Public	Position responsible for facilitating compliance: Provost

## **POLICY OBJECTIVE**

Niagara University wishes to encourage the readmission of undergraduate students who had withdrawn in the past due to their inability to maintain satisfactory progress toward degree completion.

## **POLICY**

The Academic Forgiveness Policy applies only to undergraduate students who withdrew from the University, have a GPA below 2.5, and who have been unenrolled at the University for a period of at least ten (10) years.

Students who seek to be re-admitted to an academic program with specific rules for progression for degree completion must be approved by the Dean of that program.

Students who are re-admitted to the University under this policy must successfully complete 12 credit hours at NU, with a minimum grade point average of 2.0, before the academic forgiveness policy takes effect.

After the re-admitted student successfully completes twelve credit hours at NU, the Registrar will remove from the student's grade point calculation all grades below C- that the student earned prior to re-admittance. The grades will still appear on the student's transcript, but will not be included in the computation of their post-re-admittance GPA. Course titles and credits will remain on the transcript and will be applied toward the student's degree completion. The annotation "ACADEMIC FORGIVENESS APPLIED", and the date of application, will be added to the student's transcript.

Only re-admitted students who complete a minimum of 48 credit hours after their reinstatement at the University to complete their degree will be considered for any academic honors, awards, or other recognitions based on their adjusted GPA.

## **PROCEDURE**

1. Students who meet the requirements outlined in this policy must file an Academic Forgiveness Consideration Form with the office of the Dean overseeing the student's academic program.
2. The Assistant Dean will work with the Records office to review the file, evaluate the credits, and make a recommendation to the Dean whether or not to re-admit the student. Throughout the process, it is the Assistant Dean or the Dean who will maintain communication with the student.
3. The Academic Forgiveness Form will require signatures of the Dean and the Provost. The Dean makes the recommendation to the Provost, who will make the final determination whether or not to re-admit the student.
4. If the Provost approves the request, the Dean or Assistant Dean will work with the Office of Admissions and the Registrar to re-admit the student for degree completion, following the parameters laid out in this policy.
5. The Registrar will only apply the rule after the successful completion of 12 credit hours, as outlined, and make the necessary adjustments to the transcript at that time.