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| <p style="text-align: center;">SLEASMAN STUDENT HEALTH SERVICES</p> <p style="text-align: center;">Niagara University</p> | <p style="text-align: center;">PROCEDURES & GUIDELINES</p> <p style="text-align: center;">Temporary Medical Parking Permits</p> | <p style="text-align: center;">Review History</p> <p>Data Initiated: 1996</p> <p>Last Revision: 12/2010,9/2011</p> <p>Date(s) Reviewed/Revised: 6/2012</p> |
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Guidelines: Campus members who require special consideration related to parking should refer to the campus policy for Temporary Disables Parking Permits. (See next page)

Specifics:

1. Only the Director of Health Services may review documentation and give authorization. The applicant will provide a written letter from his/her treating physician which describes:
 - a. Diagnosis
 - b. Treatment
 - c. Disability
 - d. Accommodations requested
 - e. Estimated length of time until recovery
2. A temporary Medical parking Permit will not be issued for no more than 12 weeks if deemed applicable after medical review.
3. The director is responsible to complete and submit a Niagara University Student Health Services Temporary Handicap Authorization form to Campus Safety.
4. It is the responsibility of Campus Safety to issue the permit and distribute it to the requestor.
5. If an extension is required, it is the responsibility of the requestor to submit additional documentation by the physician to Health Services for review.
6. If the Director of Health Services is unavailable and immediate action is required, the Office Coordinator of Health Services will complete the paperwork if it meets the requirements and notify the director when available.
7. Temporary permits are not required for persons who already have the standard NYS license/hang tag.