

Niagara University	Policy	Date: 08/08	No.
		Effective: 8/08	

SUBJECT: Registration with a prior balance

For active students, a hold will be placed on registration (pre-registration) for future semesters until the current student account balance is below \$200.00. In the fall, pre-registration for the spring semester will be permitted with approved, pending financial aid that will result in their student account balances less than the \$200.00 threshold. During the spring pre-registration period, pending financial aid for previous or future academic periods cannot be considered in reducing the outstanding balance below the \$200 limit.

Non-active students with a prior balance, must apply for re-admission, submit their required documentation to the Financial Aid Office, and have a package completed and accepted. The Financial Aid office will notify the Student Accounts office that the package will cover current semester charges and not add to their debt. Registration will then be permitted.

In order to be allowed to register the student must elect to sign a promissory note stating that a prior year balance will be paid by the end of one semester. This will be reviewed by the Student Accounts Office on a case by case basis to determine whether the student should be allowed to return. Failure to pay a prior semesters' outstanding balance during one semester would result in the students' inability to continue to be enrolled.