

Niagara University
(PROGRAM) Study Abroad Program – (YEAR)
Statement of Liabilities and Responsibilities

Individuals participating in this program leave Niagara University **DATE** and return on **DATE**. For those individuals who intend to extend their stay overseas, either prior to or following the University sponsored program, the dates noted above constitute the program.

Individuals must fully complete and submit the “Niagara University Waiver of Liability and Hold Harmless Agreement” to one of the program coordinators, **(FACULTY COORDINATOR)** or **(FACULTY COORDINATOR)**, prior to **(DEADLINE)**. The University’s Study Abroad Coordinator can advise on medical insurance coverage if your policy does not cover you overseas. All individuals **must** carry CISI medical insurance that covers them overseas in Thailand.

The last day for individuals to withdraw from the program without financial liability is **(DATE)**. This must be stated in writing, with the statement returned to **(FACULTY COORDINATOR’S)** office located in the **(LOCATION)** no later than **(DATE)**. The form may be faxed to **(FAX NUMBER)**.

Individuals who withdraw from this program after **(DEADLINE)** and prior to departure on **(DEPARTURE DATE)** are financially responsible for the **full cost of the round-trip air ticket to (COUNTRY), the cost of air travel in (COUNTRY) and any non-refundable deposit for hotels, tours and other non-recoverable expenses.** All tickets are booked in the participant’s name.

Individuals who **depart** for **(COUNTRY)** on **(DATE)** are responsible for the full cost of the aforementioned expenses and for ALL tuition and room & board charges associated with this program. There are no full or partial refunds for tuition and room & board. Students taking classes are billed at the summer 2012 rate and for a program fee including room, board and other travel related ground expenses. Students also pay for their round-trip airfare.

The Study Abroad Office at Niagara University may cancel any NU sponsored program in a location where the U.S. State Department has issued a travel warning or where the SAO finds the location to be unsafe. The SAO Coordinator and the Study Abroad Response Team will review the information issued by the State Department as well as announcements from the Overseas Advisory Council (OSAC), contacts on site, consultation with the study abroad trip leader(s), and discussions with the Embassies in country in order to evaluate the conditions where students are or will be studying.

Should a program cancellation become necessary for safety reasons prior to departure, every effort will be made to refund recoverable costs to the participants. The time of program cancellation will determine the actual recoverable costs. The closer to the program start date, the less recoverable costs will be available. For example, 3 months before a program starts, funds have usually already been paid to many hotels for deposits on housing. These deposits would be considered non-recoverable. Students who choose to separate from the group flight itinerary in either direction are responsible for the cancellation and change policies of the alternate carriers they use and are responsible for the non-recoverable costs of their program.

Should a program cancellation become necessary for safety reasons after students have arrived overseas, our refund policy is that every effort will be made to refund recoverable costs to the participants. Additionally, the Faculty Director will, to the best of his/her ability, assist the students in completing the course work for the program.

Because full refunds are often not possible, students may wish to consider purchasing trip cancellation insurance which can be obtained through many travel agents or insurance companies. (Students may purchase insurance for health reasons, natural disasters and extreme weather.)

Individuals are expected to behave responsibly, to exercise good judgment, to respect the rights and feelings of others, and to consider the customs and manners of the host country. Any participant may be required to withdraw from the program or to vacate the accommodations if, in the opinion of the Faculty Coordinator and the (COUNTRY) Program Representatives, that individual has shown an unwillingness or inability to maintain the academic or general standards of conduct. The student may appeal to the University President. His decision is final. If a participant is expelled from the program or asked to vacate housing, he/she must return to the U.S. immediately at his or her own expense. Individuals will also be responsible for any damages attributed to them by the authorities of the University or (PROGRAM).

I agree with all the terms listed on this form and with all the terms listed in the "Waiver of Liability and Hold Harmless Agreement." The program coordinator must receive this form by (DEADLINE) to remain in this program.

Date: _____ Signature: _____

Print Name: _____

Distribution:

1. Participant
2. Faculty Program Coordinator
3. Study Abroad Coordinator