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| NIAGARA UNIVERSITY | POLICY BS/MS Criminal Justice – Undergraduate students taking graduate coursework. | Date: 7/22/08 | No. |
| | | Replaces: | New |

INTRODUCTION:

This policy outlines which undergraduate students are entitled to take how many graduate courses under the approved 5 year BS/MS program in criminal justice.

SCOPE:

ELIGIBILITY:

Undergraduate students matriculated into the Criminal Justice bachelor's program.

POLICY:

Only undergraduate students matriculated into the Criminal Justice bachelor's program (BS.CRIM) are entitled to take nine credit hours (three courses) of graduate level coursework in their senior year. These students must have a gpa of 3.00 or higher, overall and within their major. The graduate level courses will be placed into the advised elective slots and are part of the 120 total hours to receive the bachelor's degree. The nine credit hours of Niagara coursework will be posted to the graduate transcript upon matriculation into the Criminal Justice master's program. **The 9 hours will be calculated into both the undergraduate and graduate academic record.**

CROSS REFERENCE:

The Department of Criminology and Criminal Justice section of the undergraduate catalog which describes the Five Year BS/MS program in Criminal Justice.

FORMS:

TRANSFER CREDIT FORM

PROCEDURE:

- Undergraduate senior criminal justice majors seek advisement to determine which graduate level criminal justice courses will fulfill bachelor degree requirements.
- Students then register for advised courses via webadvisor once unlocked and according to their established date.
- After the bachelor's degree is posted and student is matriculated and registered in the master's program, the assistant dean sends the transfer credit form to records.
- The three graduate level courses are listed on the graduate transcript with course number, title, credit hours **and grades which will be calculated into the graduate gpa.**