

DRAFT

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| NIAGARA UNIVERSITY | POLICY BBA/MBA – Undergraduate students taking graduate coursework. | Date: 7/22/08 | No. |
| | | Replaces: | New |

INTRODUCTION:

This policy outlines which undergraduate students are entitled to take how many graduate courses under the approved 5 year BBA/MBA program in professional accountancy.

SCOPE:

ELIGIBILITY:

Undergraduate students matriculated in the Accounting (ACCM) to MBA bachelor's program.

POLICY:

Undergraduate students matriculated in the Accounting to MBA bachelor's program (BBA.ACCM) are entitled to take six credit hours (two courses) of graduate level coursework in their senior year. These students must have a gpa of 3.00 or higher, overall and within their major. The graduate level courses will be placed into the advised elective slots and are part of the 126 total hours to receive the bachelor's degree. The six credit hours will be posted to the graduate transcript upon matriculation into the MBA program.

CROSS REFERENCE:

The Department of Accounting section of the undergraduate catalog which describes the five year degree programs.

FORMS:

TRANSFER CREDIT FORM

PROCEDURE: (CURRENT)

- Undergraduate senior accounting majors seek advisement to determine which graduate level business courses will fulfill bachelor degree requirements.
- Because graduate business courses are blocked to undergraduate students, these students must secure a signed add slip from their advisor which is then approved by the MBA director. The courses are added by the records office.
- After the bachelor's degree is posted and student is matriculated and registered in the master's program, the assistant dean sends the transfer credit form to records.
- The two graduate level courses are listed on the graduate transcript with course number, title and credit hours.