

Repeat Course Policy (Effective May 2012)

The quickest way for a student to improve his/her GPA if he/she is struggling academically or making unsatisfactory academic progress, is to use Niagara's Repeat Course Policy, which went into effect in May 2012. This policy replaced Niagara's previous repeat course policy referred to as the "F to R Policy."

Some details regarding the Repeat Course Policy are listed below. However, to determine how best to utilize the Repeat Course Policy, a student should contact his/her Dean's Office for assistance. The Dean's Office can provide assistance in calculating the impact of a repeated grade on a student's cumulative GPA, major GPA, and hours earned.

How can the Repeat Course Policy be utilized?

General Information:

- A student can use this policy to repeat a course taken at Niagara University that he/she has:
 - a) failed and not received credit
 - b) previously passed and earned creditIn either case, under this policy, the student is limited to receiving credit for up to 6 repeated courses in the calculation of his/her cumulative GPA. *The grade received for the second attempt of the course – for up to 6 courses – will be calculated in the student's cumulative GPA regardless of whether the grade is better or worse than the original grade earned. A student who repeats a course must do his/her very best to ensure that he/she does well the second time a course is taken.*
- A student may repeat any course taken at Niagara University, including courses which the student completed before the new Repeat Course Policy became effective (May, 2012).
- The repeated course must be repeated at Niagara University. The repeated course must be the same course as the one taken the first time even if it is a Special Topics course.
- The grade change can only be processed (calculated in the student's cumulative GPA) after the course has been completed a second time.
- If a student, under the new Repeat Course Policy, repeats a course whether passed or failed, the previous grade will be marked "retaken" on the student's transcript.
- Each repeat will count as one of the 6 attempts. For example, if a student, under the new Repeat Course Policy, repeats a course in which he/she currently has two or more grades of F (or two or more passing grades), the previous grades will be marked "retaken" on the student's transcript and each repeat will count as one of the 6 attempts.
- A student may repeat more than 6 courses; however, only in six cases can the grade of the original attempt be excluded from calculation in the cumulative GPA.
- If a student has already taken a course two times and wishes to retake it a third time, he/she must first meet with the dean of his/her college to discuss this option. If the dean agrees to the registration, the dean's office will notify the Student Records and Financial Services office in writing.
- If a student wishes to repeat a course for which he/she has already passed and received credit, **the student must consult with Financial Aid to discuss possible financial aid implications.** *In most cases*, a course for which a student has already received credit cannot be used to satisfy full time status requirements. *In most cases*, a student must be enrolled in twelve or more "new" credit attempts in order to receive funding for the repeat of a course for which he/she has already received credit.
- A student who is on [academic alert](#), [warning](#), or [probation](#) for a deficiency in CREDIT HOURS must see his/her dean's office before registering for a course for which he/she has already received credit.

Use the GPA Calculators to Estimate the Benefit of utilizing the Repeat Course Policy

- Obtain the latest copy of your transcript on [WebAdvisor](#).
- Follow the directions on the [Overall GPA Calculator](#) using the optional Course Repeat columns to see how repeating a course can help the student to reach his/her goal GPA.

